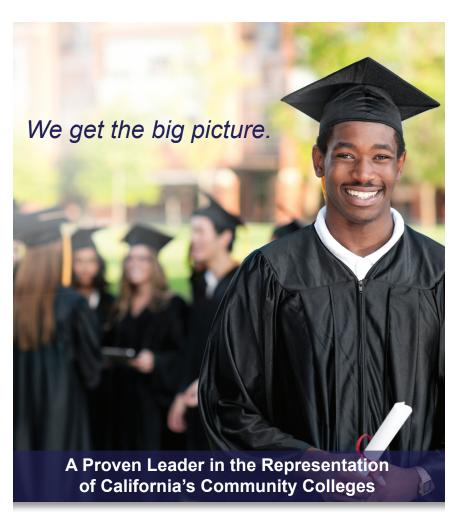
TRUSTEESHIP & BOARD CHAIR WORKSHOPS

January 25-27, 2019



COMMUNITY COLLEGE LEAGUE OF CALIFORNIA





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WELCOME!

On behalf of the California Community College Trustees, welcome to "Effective Trusteeship." I particularly welcome new trustees to the exciting world of being a community college board member.

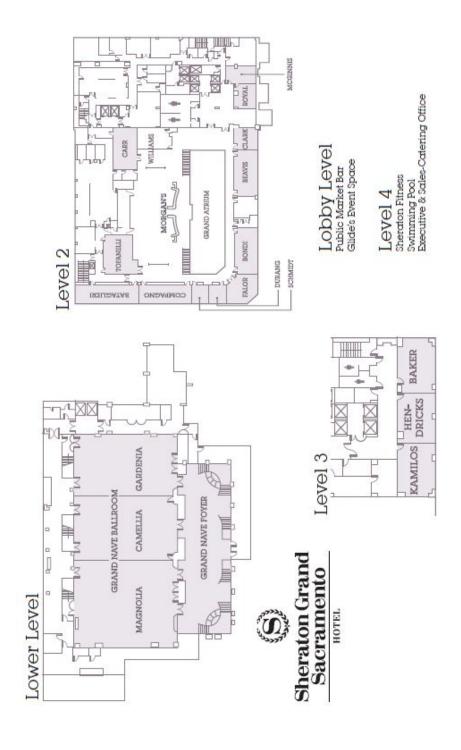
Community college boards are responsible for the wise delivery of education, a critical local and state resource, on behalf of the people in their communities. Governing boards are guardians of and stewards for the public's interests. They ensure that the community college district fulfills its responsibility to lead and serve its ever-changing communities.

Being a trustee on the board is a very demanding and extremely satisfying responsibility. Trusteeship requires significant time, much new knowledge, and the skills to work with a wide variety of people and respond to complex and sometimes challenging situations. The rewards are many – seeing students graduate, hearing about the impact of the college on the community, and playing an important leadership role all make the commitment worthwhile.

The Effective Trusteeship Workshop has been rated the single best orientation to the board's role; the Board Chair Workshop also provides much practical advice. I hope you enjoy and benefit from the events. Please do not hesitate to use the resources of CCCT and the League office as you continue in your role.



Jim Moreno
Trustee, Coast CCD
President, California Community College Trustee
(CCCT) Board
President, League Board of Directors





California Delegation Breakfast & Briefing

\$65/per person

TUESDAY, FEBRUARY 12 7:45 a.m. - 9:30 a.m.

MARRIOTT MARQUIS WASHINGTON D.C.

20I9



Join California community college leaders in a meeting to strengthen our collective voice as we prepare for productive visits on Capitol Hill. The California Delegation Breakfast & Briefing is held in conjunction with the 2019 Community College National Legislative Summit (NLS) held at the Washington Marriott Marquis.

REGISTER: www.ccleague.org/NLS19-ca-delegation

HOSTED BY:

COMMUNITY COLLEGE LEAGUE OF CALIFORNIA

With support from the Foundation for California Community Colleges

WORKSHOP TRACK

There are three tracks for this workshop. Sessions are noted throughout the program with the corresponding track abbreviation.

TRACK: New Trustees (NT)

FRIDAY, JANUARY 25
1:00 p.m. – 2:45 p.m.
Introduction to the Brown Act
Carr

3:00 p.m. – 5:00 p.m. Introduction to Roles and Responsibilities

SATURDAY, JANUARY 26 8:00 a.m. – 11:30 a.m. Effective Trusteeship Gardenia

1:45 p.m. – 3:30 p.m. What do Trustees need to know about Accreditation? Carr

3:45 p.m. – 5:00 p.m.ABC's of Student Success *Carr*

SUNDAY, JANUARY 27 8:00 a.m. – 10:15 a.m. Camellia/Gardenia Building An Effective Board/CEO Relationship

TRACK: 2nd Year Trustees (2nd YR)

FRIDAY, JANUARY 25 1:00 p.m. – 2:45 p.m. Title IX Compliance Tofanelli

3:00 p.m. – 5:00 p.m.Trustee's Financial
Responsibilities 2.0 *Carr*

SATURDAY, JANUARY 26 8:00 a.m. – 11:30 a.m. Effective Trusteeship Bataglieri

1:45 p.m. – 3:30 p.m. Aligning Board Goals with the Vision for Success Bataglieri

3:45 p.m. – 5:00 p.m.Elected by Area to Serve the Entire District
Bataglieri

SUNDAY, JANUARY 27 8:00 a.m. – 10:15 a.m. Camellia/Gardenia Building An Effective Board/CEO Relationship

TRACK: Continuing Education (CE)

FRIDAY, JANUARY 25 1:00 p.m. – 2:45 p.m. Ethics Training Workshop Compagno

3:00 p.m. – 5:00 p.m. Diversity in Hiring Beavis

SATURDAY, JANUARY 26 8:00 a.m. – 11:30 a.m. Effective Trusteeship Tofanelli

1:45 p.m. – 3:30 p.m. Career Technical Education: What's New and Why it Matters Beavis

1:45 p.m. – 3:30 p.m. Advanced Board Chair Compagno

1:45 p.m. – 5:00 p.m. Board Chair Workshop (separate registration required)

3:45 p.m. – 5:00 p.m. How to Talk to Your Legislators *Beavis*

3:45 p.m. – 5:00 p.m.Making the Accreditation Process Work for You *Compagno*

SUNDAY, JANUARY 27 8:00 a.m. – 10:15 a.m. Camellia/Gardenia Building An Effective Board/CEO Relationship A SPECIAL WELCOME!!!
We extend a special
welcome to new California
welcome to new trustees.
community college trustees.
New trustees are identified
New trustees on their name
by stars on their name
badges.

WORKSHOP SCHEDULE

For trustees enrolled in the Excellence in Trusteeship Program (ETP), approved sessions have been noted throughout the program with the following designated competencies:

(A) – Accreditation

(BA) - Brown Act

(BC) - Board/CEO Relationship

(SS) - Student Success

(FR) – Fiscal Responsibilities

(G) - Governance

(BE) - Board Evaluation

(E) - Ethics

FRIDAY, JANUARY 25

11:00 a.m. – 6:00 p.m. Registration

Ballroom Foyer (Lower Level)

1:00 p.m. – 2:45 p.m. CONCURRENT SESSIONS

Introduction to the Brown Act (BA, NT)

Carr

The Brown Act ensures that the public's business is conducted openly. The legal requirements and constraints for open meetings and trustee communication are covered in this workshop.

Todd Goluba, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Title IX Compliance – the Role of the Board, and an Update on Emerging Issues (G, SS, 2nd YR)

Tofanelli

This session will address what board members need to know in a changing Title IX landscape, including recently proposed regulations that would significantly change requirements for responding to complaints, to make sure their colleges are affording all students the right to participate fully in educational opportunities, free from sexual harassment.

Aaron O'Donnell, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Ethics Training Workshop (E, CE)

Compagno

This interactive training workshop will cover a variety of issues of particular importance to community college trustees, including conflicts of interest, acceptance of gifts, transparency, required disclosures, and misuse of public resources, with an emphasis on the relationship between "law" and "ethics." Workshop participants will receive a Certificate of Completion.

Jack P. Lipton, Partner, Burke, Williams & Sorensen, LLP

3:00 p.m. – 5:00 p.m. CONCURRENT SESSIONS

Introduction to Roles and Responsibilities (G, NT)

Tofanelli

As governing board members, trustees perform complex and demanding roles that require sophisticated skills and knowledge. This session provides a broad overview of trusteeship with a focus on the first year in office and an introduction to the League.

Meredith Brown, Trustee, Peralta CCD; Teresa Brown, Trustee, San Joaquin Delta CCD

Trustee's Financial Responsibilities 2.0 – A Deeper Dive into The Board's Role in Fiscal Policy (FR, 2nd YR)

Carr

This session will include a more detailed look at the workings of the new Student Centered Funding Formula and monitoring performance, and the effects of enrollment management, building reserves, managing the STRS and PERS rate increases, and negotiations. We will also look at the Governor's January budget proposal and how this proposal may affect the finances of your district.

Andy Suleski, Vice President of Administration/CBO, Butte-Glenn CCD

Diversity in Hiring (A, SS, CE)

Beavis

This session will look at the issues of diversity in hiring and discuss strategies for hiring and retaining a diverse faculty and staff.

Carole Goldsmith, President, Fresno City College

Marlon Hall, Superintendent/President, Lassen Community College Jill Stearns, Superintendent/President, Cuesta College

5:30 p.m. - 6:30 p.m.

Reception for New Trustees (New Trustees Only)

Glides Market (Lobby Level)

6:30 p.m.

Dinner Break

Dinner is on your own. Search Sacramento restaurants at www.yelp.com for local restaurant information and reservations.

SATURDAY, JANUARY 26

7:30 a.m. – 6:30 p.m. Registration

Ballroom Foyer (Lower Level)

8:00 a.m. – 11:30 a.m.
CONCURRENT BREAKFAST SESSIONS

Breakfast served from 7:30 a.m. to 8:30 a.m. in concurrent session rooms

Effective Trusteeship (FR, G, SS, NT)

Gardenia

New trustees will benefit from this comprehensive overview of governing board responsibilities with emphasis on finance, student measures, and participatory governance.

Marlon Hall, Superintendent/President, Lassen Community College;
Donna Miller, Former Trustee, North Orange County CCD; Alyssa Nguyen,
Director of Research and Evaluation, RP Group; John Stanskas, President,
Academic Senate for California Community Colleges; Andy Suleski, Vice
President of Administration/CBO, Butte-Glenn CCD

Effective Trusteeship (FR, G, SS, 2nd YR)

Bataglieri

Second-year trustees will benefit from this comprehensive overview of governing board responsibilities with emphasis on participatory governance, career education and communications through media.

Celia Esposito-Noy, Superintendent/President and LaNae Jaimez,
Academic Senate President, Solano Community College;
Carole Goldsmith, President, Fresno City College; Dianne McKay,
Trustee, Ventura County CCD; Anne Krueger, CCPRO President,
Director of Communications and Public Information, Grossmont CCD;
Dolores Davison, Vice President, Academic Senate for California
Community Colleges

Effective Trusteeship (FR, G, SS, CE)

Tofanelli

Experienced trustees will benefit from this comprehensive overview of governing board responsibilities with emphasis on the funding formula, AB 705. and AB 19.

Pamela Haynes, Vice President, Board of Governors, Trustee, Los Rios CCD; Laura Hope, Executive Vice Chancellor; Laura Metune, Vice Chancellor of External Affairs; Christian Osmeña, Vice Chancellor of Finance and Facilities Planning, California Community Colleges Chancellor's Office; William McGinnis, Trustee, Butte-Glenn CCD; Kindred Murillo, Superintendent/President, Southwestern College; Jessie Ryan, Executive Vice President, Sacramento Office, The Campaign for College Opportunity



MAY 3-5, 2019 RESORT AT SQUAW CREEK

REGISTRATION WILL
OPEN FEBRUARY 19, 2019

11:30 a.m. - 1:30 p.m.

Colleague Connections Lunch Break

An opportunity for new trustees to discuss effective boardsmanship with a trustee member of the League's Advisory Committee on Education Services (ACES).

Lunch is on your own. Search Sacramento restaurants at www.yelp.com for local restaurant information and reservations.

1:45 p.m. – 3:30 p.m. CONCURRENT SESSIONS

What do Trustees need to know about Accreditation? (A, NT)

Carr

Trustees will be provided an overview regarding Accreditation, as well as updates regarding changing practices of the Accreditation Commission for Community and Junior College (ACCJC).

Barbara Dunsheath, Trustee, North Orange County CCD; **Richard Winn**, President, Accrediting Commission for Community and Junior Colleges

Aligning Board Goals with the Vision for Success (G, SS, 2nd YR) Bataglieri

Mapping district and board goals to the Chancellor's Office Vision for Success requires significant collaboration and planning. Learn how two districts are approaching the work of aligning board goals and strategic plans with the Vision for Success.

Pamela Haynes, Vice President, Board of Governor, Trustee, Los Rios CCD **Kevin Walthers**, Superintendent/President, Alan Hancock CCD

Advanced Board Chair (BE, CE)

Compagno

If you have attended the Board Chair Workshop and would like to go deeper into nuanced areas, we have the session for you. If you are currently board chair or you are returning to the chair position and want to participate in a facilitated session to 'up your game', come join your colleagues in this session. We hope to ignite conversations to allow you to share best practices and to discuss proven techniques to consider when being called upon to address procedural issues, communication protocols and internal board challenges that we will identify together. Please come with examples of challenges you would like to discuss and together we will work to enlist positive ways to address specific issues.

Wanden Treanor, Trustee, College of Marin

Career Technical Education: What's New and Why it Matters (SS, CE) Beavis

The Strengthening Career and Technical Education for the 21st Century (Perkins V) was signed against a backdrop of increasing interest in career preparation. This coupled with new California policies fostering K-14 Career Pathways creates opportunities for colleges, employers, K12 and students. Policy makers and business leaders have been focused on career and technical education (CTE) as an approach to improve workforce preparedness as well as college success. CTE has become an essential strategy to advance degree completion. Join us and learn how California Community Colleges are moving into the era of the Chancellor's Vision for Success by strengthening CTE portfolios.

Carole Goldsmith, President; Robert Pimentel, Vice President of Education Services and Institutional Effectiveness; Becky Barabe, Dean of Instruction, Fresno City College; Sally Fowler, Executive Officer, Fresno Unified School District; Valerie Vuicich, Executive Director, Fresno County Office of Education

1:45 p.m. – 5:00 p.m. Board Chair Workshop

Tofanelli

PANELISTS:

Dustin Johnson, Trustee, Los Rios CCD **Donna Miller**, Former Trustee, North Orange County CCD **Kindred Murillo**, Superintendent/President, Southwestern CCD
Members of the Advisory Committee on Education Services (ACES)

Part I Opening and Introduction

Part II The Role of the Board Chair and Effectively Engaging Others, Board Retreats and Board Evaluations

Part III Effective Meeting Strategies and Techniques

BREAK

Part IV CEO Perspectives on the Board Chair Role

Part V Question and Answer Discussion

3:45 p.m. – 5:00 p.m. CONCURRENT SESSIONS

ABC's of Student Success (SS, NT)

Carr

Designed for newly elected first-time trustees, this session will provide the background of Student Success for California Community Colleges beginning with the findings of the Task Force in 2012 through the Chancellor's Office's Vision for Success in 2018. The session will cover funding for various student support services, relevant legislation, the Guided Pathways framework, and using data to improve student outcomes for access, progress, and completion of certificates, degrees and transfer. *Kathy Hart*, *Superintendent/President*, *San Joaquin Delta CCD*; *Nancy Palmer*, *Trustee*, *Sierra Joint CCD*

Elected by Area to Serve the Entire District (BE, G, BC, 2nd YR)

Bataglieri

This session will provide steps trustees can take to change Board behavior in order to be more inclusive of your various communities, bring about more civility during meetings and to provide a pathway to better decision-making. **William McGinnis**, Trustee, Butte-Glenn CCD

How to Talk to Your Legislators (G, CE)

Beavis

One of the most important roles Trustees have is being an advocate for community colleges. In this interactive session, participants will gain an understanding of the basics of advocacy and how to develop compelling messages that resonate with policy makers. Learn the "do's and don'ts" of legislative visits and effective strategies for legislative advocacy, with a special focus on advocacy with state legislators. Get expert advice from seasoned advocates and legislative staff on how to maximize your visits with legislators.

Wendy Ho, Trustee, San Jose-Evergreen CCD; **Cat Nou**, Chief Consultant, API Legislative Caucus

Making the Accreditation Process Work for You: A Case Study of Best Practices

Compagno

Responding to accreditation findings after a site visit can be daunting. Learn how to successfully navigate addressing the findings and move an institution from "show cause" to reaffirmation of accreditation.

Barbara Dunsheath, Trustee, North Orange County CCD; Richard Winn, President, Accrediting Commission for Community and Junior Colleges; Brent Calvin, Superintendent/President; Jennifer Vega La Serna, Vice President, Academic Services, College of the Sequoias

5:00 p.m. – 6:00 p.m. Networking Reception

Third Floor

Network with colleagues and enjoy light refreshments. Music by American River College Jazz Collective

Sponsored by Atkinson, Andelson, Loya, Ruud & Romo



6:00 p.m. – 7:30 p.m. Welcome Dinner

Gardenia

Introduction of New Trustees



Jim Moreno
Trustee, Coast CCD
President, California Community College Trustee (CCCT) Board
President, League Board of Directors

The League's 2019 Advocacy Priorities

League President & CEO, Dr. Larry Galizio, will share the League's budget and policy priorities for the 2019-2020 legislative session.



Larry Galizio
President & CEO, Community College League of California

SUNDAY, JANUARY 27

7:00 a.m. – 7:00 p.m. Registration Ballroom Foyer (Lower Level)

7:30 a.m. – 8:30 a.m. Breakfast Gardenia

8:00 a.m. - 10:15 a.m.

Building an Effective Board/CEO Relationship: The Secret to Community College Leadership Stability and Success (BE, NT, CE)

Camellia/Gardenia

The Board/CEO relationship is key to the success of a district. Since 1995 the League has conducted a biennial CEO Tenure and Retention Study. As of the 8th update of the study, California CEOs' continue to persist at a low average rate of 3.5 years in their role as opposed to the 7-year national average. Two recent studies by the UC Davis Wheelhouse of CEOs and Boards of Trustees underscored the challenging environment that has created historically short CEO tenure in California community colleges. This session will look at those issues and discuss strategies for elongating CEO tenure and strengthening the relationship between community college Boards and their CEOs. A panel of successful Board members and CEOs will provide advice and counsel with ample time for in-depth dialogue about success strategies.

Moderator: Marlon Hall, Superintendent/President, Lassen College Panelists: Joi Blake, Superintendent/President, Palomar College; Byron Clift Breland, Chancellor, Jeff Lease, Trustee, San Jose-Evergreen CCD; Frank Chong, Superintendent/President, Santa Rosa Junior College; Pamela Haynes, Vice President, Board of Governors, Trustee, Los Rios CCD; Sophia Wages, Trustee, Lassen College

ADVISORY COMMITTEE ON EDUCATION SERVICES (ACES)

Our Thanks to the Advisory Committee on Education Services for their Contributions and Support:

Meredith Brown, Trustee, Peralta CCD

Teresa Brown, Trustee, San Joaquin Delta CCD

Barbara Dunsheath, Trustee, North Orange County CCD

Celia Esposito-Noy, Superintendent/President, Solano Community College

Mark Evilsizer, Trustee, Palomar CCD

Carole Goldsmith, President, Fresno City College

Judith Chen Haggerty, Trustee, Mt. San Antonio CCD

Marlon Hall, Superintendent/President, Lassen College

Wendy Ho, Trustee, San Jose-Evergreen CCD

Michele Jenkins, Trustee, Santa Clarita CCD

Greg Gillespie, Chancellor, Ventura County CCD

Jim Limbaugh, President, West Los Angeles College

Sonia Lopez, Trustee, Compton CCD

Dianne McKay, Trustee, Ventura County CCD

Donna Miller, Former Trustee, North Orange County CCD

Nancy Palmer, Trustee, Sierra Joint CCD

Michael Pasquale, Trustee, Yuba CCD

Arturo Reves, Superintendent/President, Mendocino College

Wanden Treanor, Trustee, Marin CCD

Elizabeth Weber, Student Trustee, Rancho Santiago CCD

Gilbert Wang, Trustee, Foothill-De Anza CCD

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Lizette Navarette, Vice President
Yolanda Avalos, Program Associate
Agnes Lupa, Senior Executive Assistant
Rina Kasim, Member Resources Associate

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COMMUNICATIONS & MARKETING

Laura Murrell, Manager

DISTRICT SERVICES

Lisa Mealoy, Director, District Services and Development James Wiser, Director, Library Resources Consortium Jane Wright, Director, Policy & Procedure Services

EDUCATION SERVICES AND LEADERSHIP DEVELOPMENT

Carmen Sandoval, Director Sadie Brown, Associate

GOVERNMENT RELATIONS

Ryan McElhinney, Legislative Advocate Gerson Liahut-Sanchez, Fellow

MEETINGS & EVENTS

Cherie Savage, Director Jimmy Madrigal, Manager

2019 LEAGUE CALENDAR OF EVENTS

Asilomar Leadership

February 12-15, Pacific Grove

CEO Symposium

March 1-4, Kona Kai Resort, San Diego

PTK Academic Awards

March 25, Sacramento

CCPRO Conference

April 10-12, Bahia Resort & Hotel, San Diego

Annual Trustee Conference

May 3-5, Resort at Squaw Creek

CEO Leadership Academy

June 7-9, Granlibakken, Tahoe City

Classified Leadership Institute

June 13-15, Granlibakken, Tahoe City

Student Trustee Workshop

August 16-18, Mission Valley Double Tree

Annual Convention

November 21-23, Riverside Convention Center



GOVERNMENT RELATIONS SERVICES TO MEET YOUR NEEDS

The League has a number of resources to support your college's advocacy efforts:

Talking Points
Issue Briefs and Reports
Budget and Policy Analysis
Sample Position Letters
Customized Presentations
Monthly Government Relations Webinars

EMAIL OR CALL

Lizette Navarette, Vice President, at lizette@ccleague.org or (916) 245-5040 for more information or to schedule regular updates.

VISIT OUR WEBSITE

www.ccleague.org/advocacy



EXCELLENCE IN TRUSTEESHIP TRACKING FORM

Complete the form below to track the conference sessions you attended to earn credit towards the Excellence in Trusteeship Program (ETP) certificate. Retain this information and add to your comprehensive tracking form which will be submitted once you reach 27 credits. Approved sessions have been noted throughout the program with the following designated competencies:

(A) – Accreditation

(BA) – Brown Act

(BC) - Board/CEO Relationship

(SS) – Student Success

(FR) – Fiscal Responsibilities

(G) - Governance

(BE) - Board Evaluation

(E) - Ethics

FRIDAY. JANUARY 25

FRIDAT, JANUART 25						
Time	Title of Session	Competency (A,G,SS, etc.)				

SATURDAY, JANUARY 26

Time	Title of Session	Competency (A,G,SS, etc.)

SUNDAY, JANUARY 27

Time	Title of Session	Competency (A,G,SS, etc.)

WORKSHOP EVALUATION

Name (optional):

Comments and Suggestions:

Please help us assess the Effective Trusteeship Workshop by completing this evaluation and placing it in the box provided on Sunday morning or by dropping it at the League's registration desk. Please rate the session by circling a number. Comments are also welcome. Thank you!

New Trustee	_ Continu	uing Trus	tee		
PLEASE RATE THESE SESSIONS:	Poor			E	xcellent
FRIDAY, JANUARY 25 CONCURRENT SESSIONS 1:00 p.m. – 2:45 p.m. Introduction to the Brown Act (Goluba) Comments and Suggestions:	1	2	3	4	5
Ethics Training Workshop (Lipton) Comments and Suggestions:	1	2	3	4	5
Title IX Compliance (O'Donnell) Comments and Suggestions:	1	2	3	4	5
CONCURRENT SESSIONS 3:00 p.m. – 5:00 p.m. Introduction to Roles & Responsibilities (M. Brown, T. Brown) Comments and Suggestions:	1	2	3	4	5
Diversity in Hiring (Goldsmith, Hall, Stearns) Comments and Suggestions:	1	2	3	4	5
Trustee's Financial Responsibilities 2.0 (Suleski)	1	2	3	4	5

	Poor			E	xcellent
SATURDAY, JANUARY 2 CONCURRENT SESSIONS 8:00 a.m. – 11:30 a.m. Effective Trusteeship Workshop NT	6	2	3	4	5
Comments and Suggestions:					
Effective Trusteeship Workshop 2nd YR Comments and Suggestions:	1	2	3	4	5
Effective Trusteeship Workshop CE Comments and Suggestions:	1	2	3	4	5
CONCURRENT SESSIONS 1:45 p.m. – 3:30 p.m. What do Trustees need to know about Accreditation? (Dunsheath, Winn) Comments and Suggestions:	1	2	3	4	5
Career Technical Education (Barabe, Goldsmith, Pimentel, Fowler, Vuicich) Comments and Suggestions:	1	2	3	4	5
Aligning Board Goals with the Vision for Success (Hayes, Walthers) Comments and Suggestions:	1	2	3	4	5
Advanced Board Chair (Treanor) Comments and Suggestions:	1	2	3	4	5
CONCURRENT SESSIONS 3:45 p.m. – 5:00 p.m. ABC's of Student Success (Hart, Palmer) Comments and Suggestions:	1	2	3	4	5
Elected by Area to Serve the Entire District (McGinnis) Comments and Suggestions:	1	2	3	4	5

How to Talk to Your Legislators (Ho, Nou) Comments and Suggestions:	1	2	3	4	5
Making the Accreditation Process Work for You (Dunsheath, Winn, Calvin, Vega La Serna) Comments and Suggestions:	1	2	3	4	5
SUNDAY, JANUARY 27 8:00 a.m. – 10:15 a.m. Building an Effective Board/CEO Relationship (Blake, Clift Breland, Lease, Chong, Haynes, Wages,)	1	2	3	4	5



- Considering a position on the Association of Community College Trustees (ACCT) Board or one of its Committees?
- Interested in learning more about national advocacy on behalf of the California community colleges?

Apply for a CCCT Board Endorsement from the Community College League of California, or add your name to the candidate pool for future elections. For questions about the endorsement process or how to get started in national service, contact Rina Kasim, Member Resources Associate, at rina@ccleague.org.

NOTES

